

FUNDRAISING REQUEST FORM

*FORMS ARE TO BE SUBMITTED NO LESS THAN (10) SCHOOL DAYS PRIOR TO THE START OF THE FUNDRAISER.

REQUESTING ORGANIZATION INFORMATION

ACTIVITY/CLUB: _____

ADVISOR(S): _____

FUNDRAISER INFORMATION

PROPOSED DATE: _____

PURPOSE: _____

NATURE OF FUNDRAISER: _____

GOODS TO BE SOLD: _____

LOCATION: IN SCHOOL OUT OF SCHOOL BOTH

VENDOR & ADDRESS: _____

ESTIMATED FINANCIALS

COST OF MERCHANDISE	\$	_____
ANTICIPATED GROSS INCOME	\$	_____
ANTICIPATED PROFIT	\$	_____

STUDENT ACTIVITY ACCOUNT EXISTS:

YES NO

STUDENT INVOLVEMENT

EXPLAIN NATURE AND EXTENT OF STUDENT INVOLVEMENT:

ADVISOR INFORMATION

BY SIGNING THE BELOW, I ACKNOWLEDGE THE FOLLOWING FUNDRAISING POLICIES AND PRACTICES:

- A school employee must oversee the fundraiser.
- A deposit form must be filled out and submitted to Dee Ann Bellinger.
- AN INVOICE OR CONTRACT IS ATTACHED FROM THE COMPANY PROVIDING THE GOODS

SIGNATURE: _____ DATE: _____

ADMINISTRATIVE APPROVAL

APPROVED DENIED

SIGNATURE: _____ DATE: _____

CC: Superintendent